

**JEFFERSON COUNTY SCHOOLS
DISTRICT POLICY**

(Revised July 2, 2009)

ITEMS THAT STUDENTS ARE NOT ALLOWED TO BRING TO SCHOOL

Our schools support a safe and effective teaching/learning environment. It is recognized that it is the responsibility of the total school community to foster an atmosphere that is conducive to learning. The school has therefore created this policy.

The following items are **NOT** to be brought to school by students.

- Electronic devices, including but not limited to: Cell Phones, Radios, TVs, Tape Players, I-Pods, MP3 Players, Camcorders, Cameras, Compact Disc Players, Video Games, Pagers, Tapes (audio or video), Laser Pointers and any other communication technologies that are not previously mentioned.
- Squirt guns and any water holding device
- Glass containers (use plastic)
- Candy and other food items should **NOT** be brought to school to sell or exchange without prior approval by the principal. All fundraisers **MUST** be approved by the principal and superintendent.
- Knives or any weapons or any objects that looks like weapons
- Mace, pepper spray, brass knuckles, and box cutters are considered to be weapons in the Jefferson County School District.
- Toys (teacher permission only)
- Laser lights
- Items of monetary or sentimental value are discouraged from coming into school(s)
- Any other items that do not belong in the school and disrupt the educational process - these items include but are not limited to: yo-yos, trading and playing cards, dice and other gambling paraphernalia, cigarettes, matches, lighters, large sums of money not designated for school activities; and illegal drugs or drug paraphernalia.

CONFISCATION

If a student violates this policy, his/her unauthorized item(s) will be confiscated. When an employee confiscates an item(s) under this policy, he/she shall take reasonable measures to label and secure the item and turn the item over to a school administrator as soon as the employee's duties permit. The item will be released to the student's parent or guardian after the student has complied with any other disciplinary consequences that are imposed.

The district will determine the appropriate discard of any abandoned item(s) not retrieved by parent or guardian.

The district shall not guarantee the safekeeping or segregation of any confiscated item(s) and shall bear no responsibility for the damage or destruction of confiscated item(s) including those items that have been stolen or misplaced.

DISCIPLINARY ACTION THAT MAY BE TAKEN

Students cannot possess or use items not allowed at school except at the principal's discretion on school campus during the regular school day.

First Violation of this policy – Item(s) will be confiscated and returned to parent or guardian only (parent or guardian may pick up confiscated item on the next school day).

Second Violation of this policy – Item(s) will be confiscated with a fine of \$25.00 along with 1 day suspension (parent or guardian only may pick up confiscated item(s) on the next day after suspension providing fine has been paid).

Third Violation of this policy – Item(s) will be confiscated and not be returned until the end of the school year, fine \$50.00, and a 2 day suspension.

Habitual violations of this policy will be classified as a Class III behavior (see student handbook).

STUDENT DRESS, GROOMING & UNIFORM POLICY

The Jefferson County School District believes that the implementation of a student dress, grooming, and uniform code is conducive to the learning environment. It is appropriate and modest and reflects a positive image of the school and community. JCSD also believes that the dress, grooming, and uniform code will contribute to a distraction-free learning environment.

The dress, grooming, and uniform code apply to students at school during the regular hours and to those who are representing the school away from campus. Any exceptions to the dress, grooming, and uniform code will be announced to the students. Dress, grooming, and uniform code starts when students get on the bus and enforcement will take place on campus and continues until students get off the school bus or leave campus. All clothing must be of the proper fit- no undersized or oversized clothing. Clothing should not be torn, mutilated, or have price/informational tags on them.

Shirts

- Uniform shirts are navy blue or yellow.
- Shirts must be polo styled with a collar and must be tucked neatly into the pants.
- Shirts must be buttoned except for the top two collar button and collars must be turned down.
- A small logo (no larger than 3 X 5 inches) is acceptable as long as the logo is not vulgar, offensive or distracting.
- Polo shirts may be long or short sleeved and must be of a solid color either navy blue or yellow.
- A solid white t-shirt may be worn as an undergarment only. This may be short or long sleeved or mock/turtle necked. (A white shirts with a collars may not be worn as an under garments).

Pants

- Uniform pants, shorts, skirts, or skorts are navy blue or khaki with belt loops.
- Pants, shorts, skirts, or skorts must be worn at the waist, no more than two sizes larger than the waist, and must not reveal underclothing. Sagging or low rider pants or skirts are not allowed. (Example: If your pant size is a 32, than you should not wear pants larger than size 34).
- All shorts, skirts, or skorts must be knee length or longer with belt loops.
- Slits and lengths in skirts or skorts must be no higher than the knee.
- Lettering or logos on pants larger than 3 X 5 inches are not allowed.
- Belts must be worn and buckled appropriately for pants, shorts, skirts, or skorts (belts colors are black or brown). Any other color belt is prohibited.

Coats/Jackets

- Students are not allowed to wear coats/jackets with obscene language or imagery, gang-related symbols/graffiti, sexually explicit and racist.
- Coats/Jackets must be of the proper fit.
- School sponsored jackets are permissible.
- Coats, sweaters, and jackets of dark colors.
- No pullover hoodies are to be worn to school, only zip-up hoodies. (Hoods may not be worn inside the building).

Head Coverings

- No caps, hats, bandannas, hair wraps, headbands, etc., are allowed on school campus.
- Exceptions will be made for (1) a cap or hat that is a part of a uniform worn at a school activity or (2) for religious or medical purposes. Such exceptions must be requested in writing and approved by the immediate campus administrator.

Shoes

- Student shoes must not cause a distraction or interfere with the learning environment and must be safe and durable.
- Tennis shoe or enclosed shoes only.
- Shoe strings colors are black, white, or brown.
- Shoes must be tied, buckled, laced, or secured relative to the shoe.
- House slippers, Cinderella, ballerina slippers/shoes, flip-flops or any other beach style sandals, or etc., are not allowed.

Jewelry/Hair

- Any jewelry or accessories that are noisy, excessive and/or distractive are prohibited.
- No earrings are allowed (**MALES**). No earrings larger than a quarter are allowed. (**FEMALES**) (No other body piercings are allowed, (Example: nose, tongue etc.).)
- Jewelry must not cause a distraction or interfere with the learning environment.
- Grills/mouthpieces are not to be worn.
- Sunglasses are not to be worn in the building (unless approved by the campus administrator).
- No item should be worn or brought to school that could be used as a weapon (examples: belt chains, dog chains, choke chains, heavy necklaces, sharp pointed combs, or etc.).
- All hair should be clean, groomed, non-distracting, uniform in style, and worn out of the eyes so that vision is not impaired.
- Facial hair shall be trimmed neatly.
- No design shall be cut in the hair that represents anything symbolic of alcohol, drugs, tobacco, anything gang, cult, or group related, vulgar or obscene.
- No combs, picks, rollers or non-natural coloring will be allowed in the hair.

Backpacks

- Student backpacks must not cause a distraction or interfere with the learning environment.
- Backpacks must not pose a safety hazard.

Exceptions

- JROTC students, Allied Health students, and Career & Technical shop students will be allowed to wear their designated clothing/uniforms as instructed by their teacher and approved by the principal.
- Athletic teams, cheerleaders, band members, and academic team will be allowed to practice/compete in their designated uniform/equipment as approved by the sponsors, coaches, and principal.
- Physical education classes will be given, by their teacher, a defined type and color of shorts and shirts to wear during class.

CONSEQUENCES FOR VIOLATING STUDENTS' DRESS CODE

First Violation - In school suspension until parent brings proper attire.

Second Violation - 1 day suspension.

Third Violation- 2 day suspension.

Habitual violations of this policy will receive more than three (3) days suspension.

**JEFFERSON COUNTY SCHOOLS
DISTRICT POLICY**

(Revised July 2, 2009)

USE OF TELEPHONES

All students' calls are handled by the principal's office with permission from the secretary or a principal. No student will be allowed to use the telephone without permission. Students are **NOT** allowed to have cell phones in their possession at school during the regular school day or school-related activities. A student may possess a cell phone for an over night school trip only. In case of emergency or illness, calls for students are made through the principal's office. In the event a student receives a call, that student will be called out of class only in the case of an emergency.

CELL PHONE POLICY FOR FACULTY AND STAFF

JCSD staff may use cell phones with the following limitations:

- No staff shall use cell phones while teaching, instructing, or supervising students
- Cell phones will not be used to request that anyone come to the school campus for any reason without prior approval of the principal
- No Staff shall use cell phones or text while attending staff development meetings
- No staff shall use cell phones or text during parent/student conferences
- No bus driver shall receive, text or make cell phone calls while operating a school bus
- No staff shall use cell phones or text in the hallway (except approved personnel)
- No staff shall use Bluetooth during the regular school day
- No staff shall use cell phones or text while preparing food
- No staff or administrator shall use cell phones while attending school board meetings
- No student is allowed to use a staff member cell phone
- Cell phones may only be used in a place designated by the principal or immediate supervisor

CONSEQUENCES FOR FACULTY AND STAFF

First Violation of this policy – 1 day suspension without pay

Second Violation of this policy – 2 days suspension without pay

Third Violation of this policy – 3 days suspension without pay

Habitual violations of this policy may result in dismissal

FACULTY AND STAFF DRESS & GROOMING CODE POLICY

The following should be considered non-acceptable for school:

- Faded clothing, torn/ripped clothing.
- Skinny jeans, hip hugger pants, overalls, and shorts.
- Capri pants are acceptable.
- Denim jeans are acceptable if worn with a dress shirt and jacket. Jeans worn with t-shirts are only acceptable on days designated by the campus administrator (example: spirit days, homecoming, festivals, etc.). They should not be torn or faded and must fit appropriately.
- Leggings, stir-up pants, spandex pants should not be worn.
- Wind suit pants, warm-ups or athletic wear (other than P. E. teacher, athletic class, or athletic practice/compete).
- Coaching clothes should not be worn in any other classes without permission from the campus administrator/supervisor.
- Tank tops or low-cut shirts and/or blouses above the midriff (ladies) and crew-neck or athletic-type shirts (men).
- Caps, hats, and bandanas, & etc.
- Flip-flops, other similar beach sandals and rubber-type shoes.
- Clothing that is too revealing as to expose undergarments and should not wear clothing that is sexually provocative.
- Pants must be worn at the waist and must not reveal underclothing.
- Belts must be worn and buckled appropriately for pants.
- All skirts or skorts must be no higher than the knee.
- Jewelry must not cause a distraction or interfere with the learning environment.
- All hair should be clean, groomed, non-distracting, uniform in style, and worn out of the eyes so that vision is not impaired.
- Facial hair shall be trimmed neatly.

CONSEQUENCES FOR FACULTY/STAFF DRESS CODE

First Violation of this policy – Staff may change into proper attire

Second Violation of this policy – 1 day suspension without pay

Third Violation of this policy – 2 days suspension without pay

Habitual violations of this policy may result in dismissal